

IMPORTANT INFORMATION

TO AVOID DELAY

- * Complete all sections in full. (All requests with incomplete information must be accompanied by a written explanation for the omission and include two pieces of identification, including one picture ID, and written verification of identity on official letterhead from a Physician, Lawyer, Notary Public, or Religious Representative who has known you for at least two years.)
- * Please note who qualifies to apply for a certificate (see Section 3 below).
- * It is against postal regulations to send cash through the mail. Payment in **Canadian funds** should be forwarded by cheque (**Postdated cheques are not accepted**), bank draft or money order made **payable to the Minister of Finance**. Credit Card payments are accepted. Please complete the Credit Card portion on the front of this form.
- * Be sure your address and telephone number are correct and clear.
- * A service charge of \$30.00 will be levied on all cheques not honoured by the payees' financial institution.

1) FEES

Fees as noted for each requested copy on the front of this form.

**Fees effective January 2, 1996. All fees subject to change. If ordering after April 1, 2011, contact our office for current fees.*

2) INFORMATION PROVIDED

Certificates contain the following information:

Certificate of Remembrance - name, date, place, sex and parents' names

3) WHO QUALIFIES TO APPLY FOR A CERTIFICATE OF REMEMBRANCE

Certificates of Remembrance may be released to:

- a) A parent of the person who is subject to the certificate;
- b) A person who has written authorization from a person described in paragraph a);
- c) Any other person who satisfies the Chief Executive Officer concerning the good faith of the person's cause for requiring the certificate.

MAILING ADDRESS

Vital Statistics Agency
PO Box 9657 STN PROV GOVT
Victoria BC V8W 9P3

ENQUIRIES & CREDIT CARD ORDERS

Telephone: **250 952-2681** (Victoria & Outside BC)

Toll free: **1 888 876-1633** (within BC)

OR VISIT ONE OF OUR OFFICES

VICTORIA:

818 Fort Street
Victoria BC

VANCOUVER:

250 - 605 Robson Street
Vancouver BC

KELOWNA:

101 - 1475 Ellis Street
Kelowna BC

Check our Web Site at: www.vs.gov.bc.ca

The information on this form is collected under the authority of the **Vital Statistics Act** (RSBC 1996, c.479, Sec. 38). The information provided will be used to fulfill the requirements of the **Vital Statistics Act** for the release of stillbirth information. If you have any questions about the collection or use of this information, please contact a Vital Statistics Client Service Representative at 250 952-2681, or write to the mailing address given above.